



24 August 2020

Dear Parents/Carers

I hope you and your families are safe and well and that you have all enjoyed your Summer.

As you know, we are opening to students on Wednesday, 2 September. This letter contains some of the key details that you will need for the return to school. Please review carefully and contact the Academy reception by email, if you have any further queries.

In my last letter to you before the Summer holiday, I shared details of changes to the Academy that are intended to enable us to be Covid-secure across our site. These details will be reinforced with students on the first day as a priority. By way of reminder, and to help you prepare your child/ren, key details are: changes to the usual lunch time, increased handwashing and hygiene requirements and zones allocated to each year group. Full details are in my letter of 13 July, 2020 which can be found on the website here: <https://www.trenthamacademy.co.uk/parents/carers/letters-home/>

Further to this and to clarify:

**Uniform:** As stated in my letter of 13<sup>th</sup> July, students are required to be in full school uniform.

**Attendance:** The Government have been clear in their expectation that all compulsory school age children must return to school in September. As such, all of our attendance protocols are now back in place.

**Punctuality:** As with the note above, a key part of positive attendance patterns is punctuality. If your child arrives late to school, the normal discipline protocol will be enacted.

**Free**

**School Meals** Arrangements for FSM returns to normal Academy provision only. If you would like to discuss how your child/ren might qualify for a free school meal, please contact reception and we will talk you through it.

**Behaviour:** As you will understand, the new arrangements across the site will mean that it is even more important now that all students follow the rules within the Academy and are respectful and responsive to staff requests. Your support in upholding these expectations is of paramount importance and completely necessary in order to keep the Academy community safe.

**Tutor groups:** The tutor groups for Years 7-9 have been temporarily rearranged to ensure only one year group is in each tutor group. Please see the attachment regarding tutor groups.



Headteacher: Mr M Whittingham BSc PGCE AST PGC Med NASENCO NPQH

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### Start of the day

To ensure a smooth start to the term, we would like year groups to arrive as follows on Wednesday, 2 September:

Year 7:	8.40am	Students to go the Tennis Courts (staff will direct students)
Year 8:	9.00am	Students to go to the Tennis Courts
Year 9:	9.00am	Students to go the Tennis Courts
Year 10:	8.40am	Students to go straight to their zone using the Atrium fire exit, accessed via the student entrance by the Sports Hall
Year 11:	8.40am	Students to go straight to their zone using the Art entrance opposite the Music block

### End of the day

For the first week of term we will stagger the end of the day for students to enable the Academy community to embed the new protocols. Years 7 and 8 will leave at 2.35 pm on Wednesday and at 2.55 pm on Thursday and Friday. Years 9 and 10 will leave at 2.40 pm on Wednesday and at 3pm on Thursday and Friday and Year 11 will leave at 2.45 pm on Wednesday and at 3.05 pm on Thursday and Friday. We will review this for the following week. Period 6 will start for Year 11 on Monday, 14 September.

Finally, can I remind you that we will continue to keep the number of visitors to site at a minimum for the foreseeable future. This means that no parents or carers will be able to come on to the Academy site unless they are explicitly invited to do so. If you need to speak to any member of the Academy staff, please contact the reception or use the email address [Trentham@trenthamacademy.co.uk](mailto:Trentham@trenthamacademy.co.uk) to initiate that conversation.

On behalf of the whole staff team here at Trentham Academy, I can confidently say that we are very much looking forward to welcoming your child/ren back on the 2 September.

Yours sincerely



**Mike Whittingham**  
Headteacher

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